

# How to Modify your MassBay Email Account Password on your iOS Device

Whenever you change your password for your MassBay computer accounts, you should **immediately** reset your MassBay passwords on your mobile devices.

Otherwise, you may experience problems logging into any of your MassBay accounts.

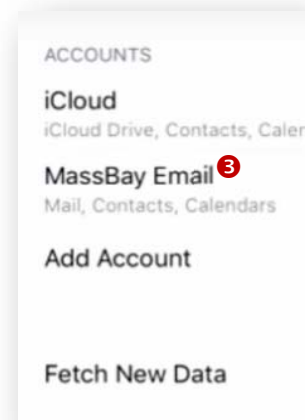
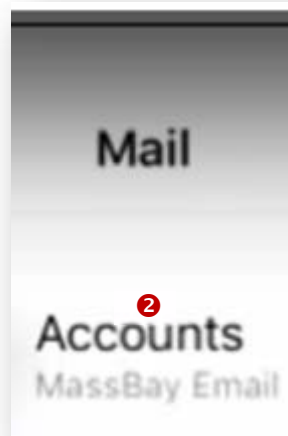
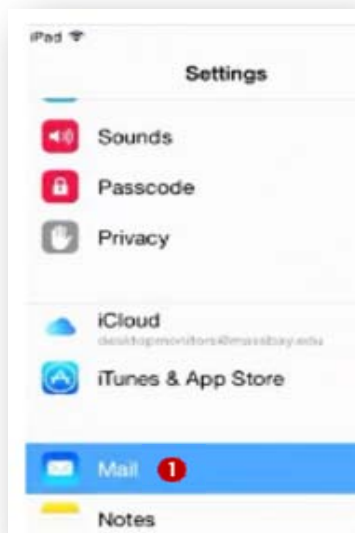
On your iOS device, you may call your MassBay email account anything you want. For these instructions, it is call **MassBay Email**.

Note that these instructions may vary depending on the version of iOS on your device.

- 1** On your iOS device, tap on the **Settings icon**



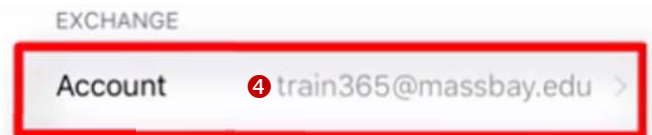
**2**



1. On the **left side (Settings column)**, tap **Mail** (scroll down if necessary)

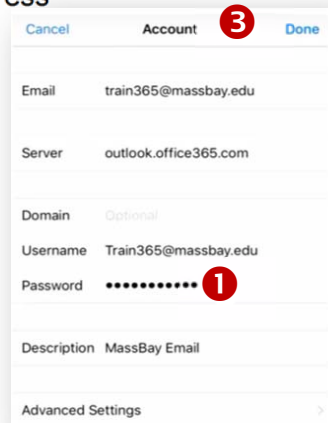
*The next activities will be found the **right side**)*

2. Tap **Accounts**
3. Then tap your **MassBay Email** account
4. At the top, to the right of Account, tap your **MassBay Email** address



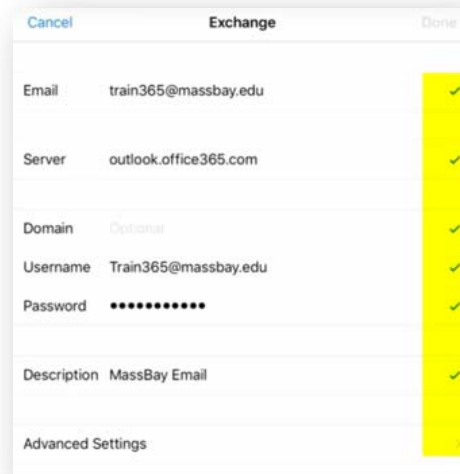
**3**

1. Tap the **Password** field
2. Replace it with your **new** MassBay password
3. Tap on **Done**



4

The **Exchange** window will reappear  
Notice that there will be **green** checkmarks on the right side  
The Exchange window will soon disappear



5

The settings page will reappear, the process of changing your password on your iOS device is now complete.

