



Please Return Form to:
Student Development
50 Oakland Street
Wellesley Hills, MA 02481
(Phone) 781-239-2753
(fax) 781-239-2669

Childcare Assistance Program Application

Student Name:	<input type="checkbox"/> New to Program	<input type="checkbox"/> Returning
Student ID:		
Semester & Year:		
Address:		
City/State/Zip:		
Email:	Phone:	
MassBay Enrollment:	<input type="checkbox"/> Full-Time (12 credits or more)	
	<input type="checkbox"/> Part-Time (6-11 credits)	
* Students enrolled in less than 6 credits are not eligible for the program * Class schedule must be attached		
Dependents requiring childcare:		
<u>NAME OF CHILD</u>	<u>DATE OF BIRTH</u>	<u>AGE</u>
Do you receive SNAP benefits? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Are you currently experiencing homelessness? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Childcare Provider:		
Address:		
Phone:		
You must have an Expected Family Contribution (EFC) within the Pell Grant range (EFC between 0 and \$5,486) to qualify. Please have a Financial Aid staff member sign below which will confirm that you meet this criteria (Office 111).		
EFC within Pell Grant range <input type="checkbox"/> YES <input type="checkbox"/> NO		
Financial Aid Staff Member Name:		
Financial Aid Staff Member Signature:		
Date:		

(Continued on back)

Policies:

Please see and read the attached eligibility sheet as well

- *MassBay Community College accepts no liability regarding the placement of a child. Childcare placement responsibility rests entirely with the parent(s);*
- *The Childcare Assistance Program is only available for Fall & Spring semesters;*
- *The College reserves the right to discontinue this program at the end of any given semester;*
- *Failure to submit consecutive receipts may result in removal from the program;*
- *A student must be enrolled in courses at the time of submitting the application;*
- *An Application will not be considered unless it is complete. A complete application includes:*
 1. *Complete, signed and dated application form;*
 2. *Class schedule printed and attached;*
 3. *Copy of childcare provider's license from the Department of Early Education;*
 4. *Proof of enrollment (verification letter, billing statement, invoice, etc.);*
- *Childcare is reimbursed on a monthly basis;*
- ***Childcare receipts must be submitted to Student Development by the childcare provider each month as the schedule indicates. They can be mailed, faxed or emailed to Student Development:***

Mail: 50 Oakland Street
Wellesley Hills, MA 02481

Fax: 781-239-2669 (Attn: Kelly Graska) ***Email:*** kgraska@massbay.edu

I have read and understand all eligibility requirements & policies regarding the MassBay Childcare Assistance Program.

Student Signature:

Date:

OFFICE USE ONLY:

Approved

Denied

Staff Initials:

Date: