



*Your dreams. Our mission.*

**Student Success Committee  
Board of Trustees  
Massachusetts Bay Community College  
8:30 – 10:00 a.m.  
September 17, 2018  
Wellesley Hills Alumni Room**

### **Minutes**

**BOARD MEMBERS PRESENT:** Diane Schmalensee, Chair; Patty Diaz-Andrade, Daniel Juliani, Pamela Lassiter, Sandy Lish and Katherine Tonelli

**STAFF MEMBERS PRESENT:** David Podell, President; Lynn Hunter, Vice President for Academic Affairs and Provost; Lynne Davis, Dean of Health Science; Julie Ginn, Director of Career & Internship Services; Courtney Jackson, Dean of Planning & Institutional Effectiveness; Chitra Javdekar, Dean of STEM; Elizabeth Kinsman-El Khider, Staff Associate to the Vice President for Academic Affairs and Provost; Christopher La Barbera, Dean of Humanities and Social Science; Robert Lilley, Dean of Automotive Technology; Susan Maggioni, Dean of Business and Professional Studies; Sarah Salerno, Director of Academic & Transfer Advising and Richard Williams, Assistant Dean for Student Success

### **CALL TO ORDER AND INTRODUCTIONS**

After establishing a quorum, Chair Diane Schmalensee, called the meeting to order at 8:32 AM. Trustee Dan Juliani's motion to approve the May 22, 2018 minutes was adopted.

### **ACADEMIC ACADEMIES & STUDENT ADVISING**

Richard Williams, Assistant Dean for Student Success gave an overview of the Academic Academies and how they relate to orientation and advising students. The Academies are a way of grouping the programs that will make sense to incoming students. Ideally, students will have the option to either choose a specific program or a default program based on Academy when they apply to the college. Sarah Salerno, Director of Academic and Transfer Advising discussed the function of the Advising department and the redesigned advising session during Student Orientation, Advising and Registration (SOAR) sessions. Previously, students were broken into groups and Advisors presented to the group. Now students are broken up into smaller groups and more advisors were added so students were able to spend 5 -10 minutes alone with an advisor to discuss academic goals. As a result, students had a much better understanding of curriculum and established a relationship with their advisor before starting the semester. Sarah also discussed the MYMAP tool, which is a degree audit that students and their advisors can run to see their progress in their program and see which classes still need to be completed to graduate.

## INTERNSHIPS

Julie Ginn, Director of Career Services, Internships and Mentoring gave an overview of the administrative process for students participating in credit and non-credit bearing experiential learning opportunities on and off campus. She discussed the different type of internships that the College offers (elective and required) Julie works closely with faculty and Deans to create internship experiences for students. Currently the College offers credit-bearing internships in: Biotechnology, Cybersecurity, Hospitality, Information Systems Technology and Management, Interior Design, International Business, Communication, Marketing and Manufacturing and Paralegal. The College also offers practica for Human Services and Early Childhood Education.

Some employers will not offer internships to college students unless it is academic based and it helps students to build their skills while working towards their degree. At the end of each internship employers provide final student evaluations and provide feedback on MassBay's Academic Programs.

## NURSING

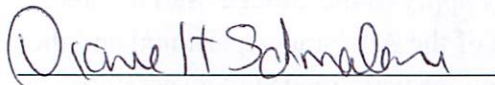
President Podell notified the Student Success Committee of an upcoming site visit on September 20<sup>th</sup> and 21<sup>st</sup> from the Massachusetts Board of Registration in Nursing (BORN). BORN received a complaint in June that stated we were out of compliance with certain regulations in the Associate Degree Nursing (ADN) program. President Podell plans to give an update regarding the site visit at the next Full Board of Trustees meeting. The Student Success Committee requested data on the ADN program and all Health Science programs in terms of admission, retention, graduation, passing rates and cost to run program.

## UPDATES

- Next Meeting - Tuesday, November 20, 2018 at 12:30 pm

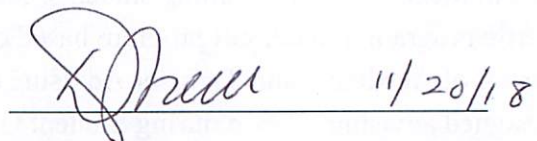
## ADJOURNMENT

The motion to adjourn the meeting by Dan Juliani at 10:28 am was approved.



Diane Schmalensee  
Chair  
MassBay Community College

Date  
11/20/18

 11/20/18

David Podell  
President  
MassBay Community College