You are in the Final Stretch!

As you return from the long weekend and the Thanksgiving Recess, the semester is coming to an end, and the final weeks can feel overwhelmingly rushed. To help you stay focused, and finish out the semester, we have put together a brief guide and check points for you.

In this issue:

- Guide to finishing the semester strong
- Incomplete Grades
- Spring Registration
- Attending Events
- Preparing for Finals

Happy with your current grades and routine? - MAINTAIN.

- Keep up with tutoring, study groups, and academic supports. Keep attending virtual workshops and events, and if you have found a routine, stick with it. You’re in the homestretch!

Do you have any outstanding assignments or projects?

- Check your syllabus for your professor’s policies about missing work or ask them about it. If they accept missing or late work, develop a timetable and schedule to turn in your assignments or quizzes. Don’t leave everything for the last week of classes!

Struggling with major course concepts?

This is more normal than you would think! Don’t beat yourself up! Use this time to ask your faculty member for help in understanding important concepts before final exams. Schedule a time to speak with a tutor virtually! Visit the Academic Achievement Virtual Center, or email to make an appointment:

https://www.massbay.edu/academics/aac

Incomplete Classes from Spring or Summer

- If you chose to take an incomplete in either a Spring 2020 or Summer Session course, remember that you need to complete the work for that class by the end of this semester. If not, your grade will automatically be converted to an F. This can have serious consequences on your transfer plans, academic progress, or even your ability to graduate. Check in with your professor for any incomplete classes and make sure you have a plan to convert them to passing, completed grades!

Prepare for Spring Classes

- If you have not already enrolled in spring classes, meet with your academic advisor to enroll! If you have, use this time to make sure you’re in your desired spring classes. If you withdrew or failed a course, do you need to change your schedule for the spring semester? If you’re unsure, talk with your advisor about it! If this is your first semester, you must meet with one of the advisors on our COMPASS Advising Team, schedule a meeting with an advisor in StudentTrac, or stop in to the Advising Drop-In Center for help scheduling a meeting.

Attend Events and Opportunities

Keep an eye on the Weekly Events Calendar to see upcoming events to break up your day, and provide opportunities around career exploration, and finals stress busters.

Prepare for Final Exams

- Finally, technically from December 17th-December 23rd you still have time to prepare!
  - Create a schedule/study plan
  - Put all of the major due dates for assignments and exams into your calendar so you know when all major assignments are due.
  - Pay attention to when you are most productive—mornings, afternoons, evenings—and set aside time to review notes and assignments from earlier in the semester.

- Prioritize! Know what exams/assignments will have the largest impact on your overall grade and spend your energy and efforts where they will have the biggest impact!

- Set Small Goals/Break Down Assignments
  - If you have a major research paper, writing assignment or studying for a cumulative exam looming in front of you, map out how to break it into smaller pieces over the next three weeks!

- Attend any Review Sessions or Study Groups!

- If you’re struggling with any exam or assignment, reach out to your professor for extra guidance or tutoring. Attend sessions or check-ins before finals exam- attempt! These sessions can be great times to ask questions and get clarifications about exams or assignments.

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