Payment Information for Fall 2011 Semester

MassBay makes every effort to mail bills to students who register during the times indicated in the schedule below. However, if you do not receive a bill, you are still responsible for paying tuition and fees by the specified due dates below. You may confirm your registration, amounts due; make a payment and set-up a payment plan by logging in to your Self Service account in PeopleSoft.

Please use the chart below as a guideline for registering and paying tuition and fees to the College.

<table>
<thead>
<tr>
<th>If you register between the following dates:</th>
<th>Your bill will be mailed approximately on:</th>
<th>Your payment is due by:</th>
<th>Dropped for non-payment:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 24, 2011- end of Add/Drop Period</td>
<td>No bills will be mailed</td>
<td>At the time of registration</td>
<td>Nightly – starting as of Sept 1, 2011</td>
</tr>
</tbody>
</table>

Tuition and Fees
For complete details regarding Tuition and Fees please visit the Student Accounts section at www.massbay.edu.

Financial Aid:
We encourage you to apply for financial aid, as soon as possible. For more information visit the MassBay Community College website and select Admission and Financial Aid for detailed instructions on how to apply for financial aid.

Payment Plan:
A payment plan is offered in partnership with Nelnet Business Solutions Payment Plan (NBS, FACTS). Through the payment plan you will be able to budget tuition payments throughout the semester. Enrollment in your choice of payment plan is just a few clicks away. Go to www.massbay.edu and select the link marked Admissions and Financial Aid, Tuition and Cost, then Student Accounts. From there, you will find information about the payment plan and how to gain access via the Tuition Payment Plan section.

Billing and Payment Policy for Fall 2011

- Students will be allowed to register for Fall 2011 when all outstanding balances from all prior semesters have been paid. Fall registrations will be cancelled immediately for any and all checks returned for insufficient funds and declined credit card payments. The College will notify students by U. S. Mail should this occur.

- To avoid class cancellation for non-payment; payments must be made by personal check, credit card, third party contract, Nelnet Business Solutions Payment Plan, and/or by authorized financial aid on the payment due date or at the time of registration. Students will be notified via campus e-mail when the courses have been cancelled due to non-payment.

- Student services will be available only when your financial obligation to the College has been satisfied in full. These include services such as: student e-mail, Black Board access, computer labs, library, student activities, and access to the Wellness Center.

- All waivers must be submitted by the billing due date or at the time of registration.

- Students who voluntarily withdraw from course(s) or the College are granted a reduction of tuition and fees according to the Withdrawal Policy.

- Lack of attendance or course abandonment, does not constitute course withdrawal. Students who do not withdraw in accordance with college procedures are subject to full payment of tuition and fees. The withdrawal date is determined by the date all forms are completed and turned into proper offices.