



**COMMUNITY COLLEGE Articulation Agreement Summary Sheet**

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**MassBay Community College – Associate of Science in Paralegal Studies  
Suffolk University – Bachelor of Science in Paralegal Studies**

**Summary of Agreement:**

This agreement will provide graduates from the Associate of Science in Paralegal Studies program from MassBay Community College with an opportunity to be admitted into the **Bachelor of Science in Paralegal Studies** program at Suffolk University.

**Admissions and Enrollment Guidelines:**

- All MassBay Community College graduates must complete the Suffolk University admissions process, including filling out a regular application for admission, providing official transcripts from all institutions attended, and any other documents that may be required.
- All MassBay Community College graduates must have a cumulative GPA of **2.5** (on a 4.0 scale) in order to be guaranteed admission. International students must have a minimum TOEFL score of 79, or a successful completion of Freshman English I & II.
- To maximize transfer credit, students are recommended to take MA 105 Statistics or MA 104 Pre-Calculus in place of MAC 100 Business Mathematics which is not a transferable course in this agreement.
- Students will be guaranteed transfer of all appropriate courses with a grade of C or higher. Students are advised to take the recommended courses on the document below.

**Financial Aid and Scholarships:**

All applicants are encouraged to fill out the Free Application for Federal Student Aid (FAFSA) to determine scholarship, grant, and loan eligibility. To find out more information regarding financial aid possibilities for transfer students, please contact the financial aid office of the institution in this agreement.

**College / University Contact Information:**

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<b>MBCC Course Title</b>	<b>Semester Hours</b>	<b>Suffolk Equivalent</b>	<b>Requirement for BS Degree</b>
<b>Semester I</b>			
AC 101 Financial Accounting	4	Free Elective	Free Elective
CS 104 Microcomputer Application for Business	3	ISOM 120	Free Elective
CT 100 Critical Thinking	3	Phil 113	General Education Requirement
EN 101 Freshman English I	3	Eng 101	General Education Requirement
PA 110 Introduction to Paralegal Studies	3	EHS 360	Major Requirement
<b>Semester II</b>			
AC 102 Financial Accounting II	4	Acct 201	Free Elective
EN 102 Freshman English II	3	Eng 102	General Education Requirement
MG 101 Principles of Management	3	Mgt 101	Free Elective
LA 221 Principles of Business Law	3	Ble 214	Free Elective
Humanities Elective	3	See below	See below
Social Science Elective	3	See below	See below
<b>Semester III</b>			
MAC 100 Business Math	3	Not transferable	
PA 101 Litigation for Paralegal I	3	EHS 362	Major Requirement
PA 201 Legal Research & Writing I	3	Free Elective *	Free Elective *
Economics Elective	3	See below	See below
Social Science Elective	3	See below	See below
PA 102 Litigation for Paralegal II	3	EHS 378	Major Requirement
PA 202 Legal Research & Writing II	3	Free Elective	Free Elective
PA 251 Internship (Optional)	3	Not transferable	
Paralegal Electives (2)	6	See below	See below
Math/Science Elective	3 or 4	See below	See below

## Notes:

\*Students who complete PA 201 at Mass Bay will initially receive credit for this course as a free elective. Upon completion of Legal Research and Writing II with a grade of B or better at Suffolk, and get Legal Research & Writing I validated. This will then fulfill the Suffolk paralegal requirement of EHS 361

Paralegal majors at Suffolk must complete a minimum of six paralegal courses including two required paralegal courses in residence at Suffolk University.

### Humanities Elective (3 semester hours):

AR 101, AR 102, HU 103, PH 101 would fulfill one of two humanities/history requirements.

HU 120, LI 207 would fulfill the cultural diversity requirement.

LI 201, LI 202, LI 203, LI 204, LI 205, LI 206 would fulfill the literature requirement.

PH 102 would fulfill the Ethical and Philosophical Inquiry requirement.

### Social Science Electives (6 semester hours):

AN 203 or SO 203 would fulfill the cultural diversity requirement.

GV 201, GV 203, GV 230, PS 101, PS 222, PS 231, PS 240, SO 111, SO 113, SO 115, SO 202, SO 221 or SO 222 would fulfill the social science requirement.

HI 101, HI 102, HI 103, HI 104, HI 203, HI 204 would fulfill one of two humanities/history requirements. *(HI 203 or HI 204 would fulfill both the cultural diversity requirement and one of two humanities/history requirements.*

### Economics Elective (3 semester hours):

Ec 201 or Ec 202 would fulfill either the social science requirement.

### Math/Science Electives (3/4 semester hours):

Bi 101, BI 102, BI 110, CH 101, CH 102, CH 110, CH 120, EV 103, EV 104, PY 101, PY 102, SC 102 or SC 103 would fulfill one of two lab science requirements.

MA 105 would fulfill the quantitative reasoning requirement.

MA 200 would fulfill the mathematics requirement.

### Paralegal Electives (six semester hours):

PA 203 and 205 would fulfill two major elective requirements. LA 228 would fulfill a free elective.