



OFFICE OF THE REGISTRAR

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CONFIDENTIALITY OF DIRECTORY INFORMATION

Students have the right to consent to or deny disclosure of personally identifiable information contained in the student education records, except to the extent that Family Education Rights and Privacy Act of 1974 (FERPA) authorized disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials with a legitimate education interest. Further, upon request, the College discloses education records without consent to an official of another school in which a student seeks or intends to enroll at.

Massachusetts Bay Community College has designated the following student information as "Directory Information" and as such may be released without your written consent at the discretion of the College. Under The provisions of FERPA, as amended, you have the right to withhold the disclosure of any or all of the designated information.

Check-mark the item(s) you do not wish to be as "Directory Information". However, please consider very carefully the consequences of any decision by you to withhold any "Director Information". Should you decide not to release this "Directory Information", any future requests for such information from non-institutional persons, agencies or organizations, including potential employers, will be refused.

- Student Name Mailing & Permanent Address City of Residence
- Electronic Mail Address Telephone Number(s) Date & Place of Birth
- Awards including Dean's List Full/Part Time Status Major/Program of Study
- Semester of Attendance Currently Enrolled or Not Photograph
- Date of Actual or Expected Graduation Honors, Degrees, or Certificate Awarded
- Participation in Officially Recognized Activities and Sports Sponsored by The College
- Weight and Height of Athletic Team members
- All of the above

FOR OFFICIAL USE ONLY

Date received in office:

Date recorded in system:

Received by:

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The College will honor your request to withhold any of the items listed above but cannot assume responsibility to contact you for subsequent permission to release them. Regardless of the effect upon you, the College assumes no liability for honoring your instructions that such information be withheld.

I have read the above and request that my personal information given to Massachusetts Bay Community College

- NOT** be released to a third party unless I have given a written and signed release
- MAY BE** disclosed at the discretion of the College

Student Name _____ ID Number _____

Student Signature _____ Date _____

Note: Information regarding FERPA rules and regulations can be obtained at The Registrar's Office